

Wellspring Christian Family Schools

A ministry of Wellspring Christian Fellowship, Inc.

WCFS ACADEMY Application and Fees



A Premier K-12 Homeschool Academy Since 1983!

(Formerly Walkersville Christian Family Schools)

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Academy Enrollment Application and Fees

Home educating your children is an important commitment. We respectfully request that you read all the instructions and seek God's will as part of this enrollment process. Information requested on this application helps us establish your eligibility for enrollment and determine how God might have us minister to your family. We work with your family to develop an individualized program emphasizing your child's interests.

WCFS Program

Our program ministers to families where one or both parents are born-again, attend a Bible-believing church whose beliefs are basically in agreement with our Christian Confession and whose commitment to the Lord Jesus Christ is wholehearted and genuine. A spirit of cooperation is a primary factor of consideration for enrollment.

WCFS ACADEMY

Families who register their students in the Academy Program will satisfy the academic oversight required by Maryland law for homeschool families. In addition, families receive full academic services for their students, including transcripts (both elementary and high school) and a recognized diploma upon completion of high school.

Kindergarten: Kindergarten is available for students aged 5 or 6. It includes the basic supervisory elements satisfying the legal requirement of mandatory kindergarten for all children.

Elementary: Grades 1 through 6

Junior High: Grades 7 and 8

High School: Grades 9-12

Special Exceptions: Families with circumstances or needs requiring special consideration may apply for enrollment. Please fill out Items #17 and 38 in detail. Applications will be considered on a case-by-case basis.

Distance Program: For families outside the geographical area (i.e. missionaries and families living out-of-state).

Year-Round Enrollment: We accept enrollments year-round.

Enrollment/Orientation Process

After we receive your completed application and non-refundable application fee, we will arrange a time for you to come to the office or, for distance families, we will send an online link, to view the *Home Instruction Orientation Seminar (HIOS)*. Then you will receive the Orientation manual and forms (such as the *Assurance of Consent* and *Records Release*). If a distance family, you will also receive reporting forms, testing materials (if selected or necessary) and other WCFS educational materials. The HIOS will cover our basic philosophy of Biblical home education and school policies. Both parents must view the HIOS *before* testing should occur. Viewing this video is also a required part of the enrollment process. After watching you must verify in writing that both parents, except in single parent situations, completed it in its entirety. Return the test(s) to WCFS along with the family Course Development fee of \$150, and \$50 per child tested.

Course Development

By this time Distance families will have returned their test(s) to the office. Approved families will then be scheduled a Course Development meeting for placement and curriculum recommendations. This is done in person at the office or via Skype with distance families. Only one parent is required to attend. Testing may be a part of meetings at the WCFS office and families can estimate a half hour for testing. Plan on another hour to convey the test results and develop and recommend course curriculum. WCFS educational materials, including Course Objectives, Reporting forms, Handbooks and WCFS calendar will be distributed then. Official enrollment can be completed at the conclusion of this meeting.

Course Registration

Course Registrations forms are the record of your educational plan for the school year to be approved by WCFS. Forms should be completed and returned to the WCFS within 2 weeks of your course development meeting by mail or e-mail.

New Family Home Visit

A New Family Home Visit will be scheduled at the Course Development Meeting to take place in the first quarter of home school instruction. This visit will be with a WCFS Staff member in your home or done by Skype if a distance family. It is an opportunity to discuss how your home school program is going and to answer any of your questions.

Portfolio Reviews

All WCFS students shall attend 2 Portfolio Reviews, 1 per semester. They are part of the accountability structure of WCFS. These will be scheduled by the office and will be conducted in person in the office, or a WCFS family's home in your area, or by Skype for distance families.

Required Meetings

Required meetings for new families include the August Family Leadership Conference, the January Mid-year Teacher's Conference, and 3 workshops. All required meetings will be accessible by livestream links or by online links sent later. For the conferences you will receive a form to be filled out verifying that both parents watched if not attended in person. The form must be returned to our office.

The purpose of conferences and workshops is to spiritually inspire and encourage WCFS families in their home instruction. If attending in person they are an opportunity to meet with staff and fellowship with other WCFS families. At the workshops students can participate in the Jr/Sr High School Student Council and attend registered Academic Clinics. For other students there are scheduled breakout Bible Time and Recess or Adventure sessions.

General Instructions

Print or type answers. Answer *all* questions to the best of your understanding, otherwise the processing of your application may be delayed. Use additional paper where necessary. If doing so, be sure to number your answers so we know what it is you are explaining. Explanations do not need to be lengthy – brief is better! Please enclose a family photo.

Sending in the application does not guarantee acceptance.

Call us if you have any questions:
(301) 241-2072.

Correspondence

Send your application and all other correspondence to:

WCFS
16827 Sabillasville Rd
Sabillasville, MD 21780

Fax: 301-241-2073

Email: info@wcfs.edu

Don't forget to include the non-refundable \$85 application fee and to sign your application and agreement.

WCFS Academy Enrollment Application

Part 1: Family Information

1. **Family Name:** _____
Full Address: _____
City: _____ State: _____ Zip Code: _____ How long at this address: _____
2. County: _____ Home Phone: _____ E-mail: _____
3. **Father's Full Name:** _____ Cell: _____
4. Marital Status: Married Single parent
5. Education: No diploma High School or GED Some College College Grad. Other
6. Vocation: _____ Work Phone: _____
7. How long at current job? _____ Weekly work hours, including commute: _____
8. **Mother's Full Name:** _____ Cell: _____
9. Marital Status: Married Single parent
10. Education: No diploma High School or GED Some College College Grad. Other
11. Is mother employed? Yes No – Explain: _____
Employer: _____ Work phone: _____ Hours per week, including commute: _____
12. Does your family have a home business? No Yes – Describe: _____

13. How many hours per week are you involved in home business? _____

Part 2: Children & Background Information

14. **Children Living at Home** (Include last name if different from parents.)

Child's Name	Sex (M/F)	Birth date Mo/Day/Yr	Grade Entering?	Current Education?				Enrolling in WCFS?		Seeking High School Diploma?	
				Home	Private	Public	None	Yes	No	Yes	No
_____	_____	_____	_____								
_____	_____	_____	_____								
_____	_____	_____	_____								
_____	_____	_____	_____								

15. Are these your natural children by this marriage? Yes No – Explain: _____
16. If from a previous marriage, does the non-custodial spouse agree to your desire to home school? * Yes No – Explain: _____

- * Please include a copy of custody agreement.
17. Do any of your children have a learning or physical disability or other special needs? No Yes - Explain: _____

18. Requested date of enrollment: Month: _____ Year: _____
19. Have you already purchased or selected curriculum for your children? No Yes – Explain: _____

20. Why do you want to home educate your children? _____

21. Have you ever home schooled before? No Yes - briefly explain: _____

22. Who will participate in the instruction process? _____ What areas will each teach? _____

23. What time schedule will be used for supervised instruction? _____

24. Explain any family obstacles you believe may impact the daily instruction of your children: _____

25. Do any of your children demonstrate serious opposition to home education? No Yes - Explain: _____

26. Have any of your children been suspended or expelled from any school? No Yes- Explain: _____
27. Do you have a current debt to any other school? No Yes- Explain: _____

28. Have you ever been contacted by the Board of Education, Social Services or any other government agency regarding your children?
 No Yes _____

Part 3: Christian Testimony and General Information

29. Does your family regularly attend church? No Yes How often: _____
 Where: _____ How long have you been attending? _____
 Church address: _____
 Pastor's name: _____ Church Phone: _____
30. Have you discussed your plans for home education with your church leadership? No Yes
 Do they support you? Yes No - Explain: _____

31. Declare your testimony of salvation:
 Husband: _____

 Wife: _____

 Do your children profess to know Christ? _____
32. Describe father's spiritual input with your family: _____

33. What days and times are best for dad's attendance at portfolio reviews?
 Days: _____ Time: _____
34. We would would not like our address phone number e-mail address
 listed in the WCFS school directory
35. Have you ever applied for enrollment to WCFS before? No Yes – When? _____
36. How did you hear about WCFS? Please write the name(s) of the family that referred you, if applicable.

37. Do you need tuition assistance? No Yes – *Complete the **Diane Tecklenberg Scholarship Application***
38. We request the following exception or special consideration from the WCFS policies: _____

Application Continues on the next page (Signature Required on following page!)...

Applicant Commitment

We have read the *Christian Confession of WCFS* (p. 9) and understand that WCFS bases its home education philosophy on it and that those enrolled in the school are expected to sincerely express their family, church and educational goals in harmony to it.

We understand that WCFS supervises and directs individual programs of home instruction through operational procedures, guidelines and systems of accountability; that WCFS will maintain the regular files and transcripts associated with customary academic procedures; and that WCFS will be the official representative on behalf of each program.

We will fully cooperate with WCFS's programs, policies and goals to the best of our ability. If unresolved differences arise, we understand that the final policy decision rests with the Board of Wellspring Christian Fellowship and we will comply willingly and without controversy or else withdraw from the school.

We will maintain administrative procedures and record keeping designed to verify our home instruction program.

We will submit all records and formal correspondence in a punctual and efficient manner and tender tuition and fees on time.

We will make every reasonable effort to regularly attend and support a Bible-believing church whose beliefs are basically in agreement with the Christian Confession of WCFS.

We will provide facilities and materials sufficient to carry out the goals of our WCFS approved program of home instruction.

We will provide adult supervision for our child(ren) at all times, in a safe home environment, as required by law.

We will notify WCFS in the event of any contact by a representative of the Board of Education or other government official when it relates to home education matters.

We share the biblical conviction with WCFS that God has given parents the ultimate responsibility for guiding and training their children. We, therefore, being led of the LORD, do request enrollment in WCFS Academy and will do our best to honor the LORD as we take on the parental responsibility of educating our children.

Please do not sign or apply if you cannot commit to the above requirements.

Your signature indicates that you have completed this application truthfully.

Father's Signature: _____

Date: _____

Mother's Signature: _____

Date: _____

Note: We cannot accept an application unless signed by both parents (or single parent if single parent household). Exceptions from the above commitments must be cleared through WCFS (see item # 38).

Send your application and all other correspondence to:

WCFS, 16827 Sabillasville Rd, Sabillasville, Maryland 21780

Don't Forget to include the non-refundable \$85 application fee and to sign your application and commitment forms.

Wellspring Christian Family Schools

2021-2022 Distance Tuition & Fees Schedule

Formerly Walkersville Christian Family Schools

Enrollment Fees:

New Family One-Time Start-Up Fees (non-refundable)		Returning Family Re-enrollment Fee (per family)	
• Application & Home Instruction Orientation Seminar	\$85	• Re-enrollment -----	\$35 (before June 30)
<i>(Due with Application)</i>		• Late Re-enrollment -----	\$75 (after June 30)
The following are due in full at time of enrollment:	\$150	Save \$50 if paid in full by May 31!	
• Distance Program Development Fee (per		All dates are Postmarked	
• Entrance Test Fee (per student)	\$50		

Distance Program Tuition Rates: By Grade

Annual tuition: If using twelve monthly payments beginning July 1st:

• Primary Student (K-3)	\$552	(\$46 monthly)
• Elementary Student (4-6).....	\$656	(\$55 monthly)
• Jr High Student (7-8).....	\$815	(\$68 monthly)
• High School Student (9-12).....	\$984	(\$82 monthly)
• Multi-student Cap.....	\$1,448	(\$121 monthly)

Additional Fees:

• WCFS Courses, Live or Online -----	\$105 (\$90 if auditing)
• Testing: IA by mail only (grades 5 & 8 are no charge), other tests must be in person-----	\$ 50
• Remedial Review -----	\$ 50
• High School Credit Fee (per capped student) -----	\$125
• Graduation Fee (per senior candidate walking) -----	\$125
• Graduation Fee (per senior candidate not walking) -----	\$100
• Transcripts: No charge for 1-3 domestic official transcripts — allow 2 weeks	
Domestic official transcripts exceeding 3 each -----	\$ 10
Expedited official transcripts each -----	\$ 25
Non-Domestic official transcript each -----	\$25 plus additional postage
• Fees will be charged as follows to cover administrative costs incurred:	
- Late Records & Payment -----	\$15
- Year End Reports extension fee for Reports not received by June 30 -----	\$35
All records marked 'Incomplete' after July 3; Transcript update fee-----	\$10 per course
- Portfolio or Remedial Review No-Show -----	\$15
- Portfolio Review rescheduled after Jan. 31/July 31 -----	\$35
- PSAT Testing No-Show -----	\$15
- Insufficient Funds (returned check)-----	\$38
- Credit Evaluation Fee (if applicable) -----	\$25@ course/\$100 min.
- Foreign Wire Fee -----	\$25

Part Year Enrollment / Tuition Refund Policy

Families not enrolled for the entire year do not have to pay an entire year's tuition. The following credit/refund policy applies: For each Semester not enrolled, we will credit your account 20% of your annual tuition.

All fees (other than tuition as stated above) are non-refundable.

The Dianne A. Tecklenberg Memorial Tuition Scholarship Application

Applicant: _____ Date Submitted: _____

While Wellspring Christian Family Schools has established tuition and fees which are necessary for implementing the objectives of our educational program, it is our desire to consider the financial impact that our fees may have on your family.

If your adjusted income is less than the following amounts or if you have other adverse circumstances affecting your income, please complete this form to help us determine your scholarship eligibility.

Base Income: (check all that apply)

with 1 dependent child \$42,600 with 3 dependent children \$47,400 Special Circumstances *
with 2 dependent children \$45,000 with 4 or more dependent children \$49,800

Number of Dependents? _____

How many children are you enrolling in WCFS? _____

Are you involved in full-time Christian service? Yes No If Yes - Describe: _____

Profession or type of employment: _____ Are you self-employed? Yes No

Method(s) of Compensation: Wage Salary Commission Other: _____

Additional Benefits: (check all that apply)

Housing and/or utilities allowance Retirement / IRA Other: _____
Non-business use of vehicle Other: _____

Do you have income over \$500.00 not related to employment? No Yes

Describe type of income: _____

Determine Your Adjusted Monthly Income:

Definition of adjusted income: Total income received from employment compensation and other sources.

This includes allowances such as housing, non-business auto use, retirement plans, disability payments, etc.

In short, it is the increase which God gives you to maintain sustenance for your family.

Adjusted Monthly Income Worksheet:	Regular Monthly Expenses Worksheet:
a) Salary, wages, etc. \$ _____	a) Housing \$ _____
b) Self-employment income \$ _____	b) Food \$ _____
c) Housing/utilities allowance \$ _____	c) Utilities \$ _____
d) Non-business use of vehicle \$ _____	d) Medical \$ _____
e) IRA/Retirement benefits \$ _____	e) Dental \$ _____
(other than Social Security)	f) _____ \$ _____
f) Disability or other payments \$ _____	g) _____ \$ _____
g) Income not related to employment. \$ _____	h) _____ \$ _____
h) Other \$ _____	
Monthly Total: \$ _____	Monthly Total: \$ _____
Monthly X 12 \$ _____	Monthly X 12 \$ _____

* **What Special Circumstances** or expenses (such as medical bills) are creating financial hardship for you? (**use separate paper if necessary**) _____

Is there anything else which you would like to explain? (**use separate paper if necessary**) _____

Date _____	# Enrolled Children _____	Adjusted Income \$ _____	/Base Income \$ _____
= 0. _____ x Regular Tuition \$ _____ = S. Tuition \$ _____ /12 = \$ _____ /Month For staff use only			

Christian Confession of WCFS

Essential doctrines believed and taught by WCF/S

We believe the sixty-six books of the Bible, Old and New Testaments alone to be the only inspired, inerrant and authoritative Word of God, sufficient in all matters pertaining to faith and practice. (2 Tim. 3:16)

We believe there is one God, eternally existing in three Persons: the Father, the Son, and the Holy Spirit.
(John 1:1; 14:16,17; Acts 5:3,4; Matt. 28:19)

We believe in the full humanity and deity of Jesus Christ (Heb. 1:3), His virgin birth (Matt. 1:18), His sinless life (Heb. 4:15), His substitutionary and atoning death (Rom. 3:21-26), His resurrection literally and bodily from the grave (1 Cor. 15:12-28), His ascension to the right hand of the Father (Acts 1:9-11) and in His literal, personal return to the earth in power and glory (Matt. 24; Rev. 19).

We believe that man is morally corrupt, having fallen in Adam, his sin affecting body, mind, emotions and will so that man cannot of himself do that which is acceptable to God nor save himself. All enablement to believe the gospel and live the Christian life must come from God alone.
(Rom. 4:24; 5:12-21)

We believe that men are justified by God's grace through faith alone on the single ground of the life, death, burial and resurrection of Jesus Christ. Faith is not a work but a gift of God. (Eph. 2:8,9; John 1:12-13; Rom. 9:15-18)

We believe in the physical resurrection of both the saved and the lost; that the saved are resurrected unto eternal life, and the lost are raised unto eternal damnation. (1 Cor. 15; Rev. 20)

We believe in the spiritual unity of all born again people and that the Spirit of God enables believers to walk in truth, humility, and love with others of like precious faith, though there may be non-essential differences of belief.
(Romans 14; Eph. 1:10; 4:4; 1 Cor. 1:10-2:5; 12:12,13)

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Sabillasville, MD 21780
(301) 241-2072
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